



Business Partner Security Questionnaire

BY:

Please complete this questionnaire by answering ALL questions.

SECTION 1 - CONTACT INFORMATION

Name:

Title:

Phone Number:

E-mail Address:

SECTION 2 - COMPANY INFORMATION

Business Name:

Street:

City:

Province/State:

Postal/Zip Code:

Country:

SECTION 3 – Information regarding C-TPAT and PIP (CBSA program)

Please circle the appropriate response

We are approved for:

C-TPAT

PIP

Approval date: _____

Registration Number: _____

We have submitted our request for:

C-TPAT

PIP

Submission date: _____

We will start or have started the accreditation process for:

C-TPAT

PIP

Expected submission date: _____

Please complete Section 4 if you have not received your C-TPAT or PIP accreditation or if you are not applying to be part of one of these two security programs.

SECTION 4 – Security Profile

Please circle the appropriate response

- Is your company a member of a security program or certified by WCO (World Customs Organization), which is the equivalent of C-TPAT or PIP?

Yes No N/A (not applicable)

- If the answer to question 1 is Yes, please provide the following information:

Name of Organization:
Certification Date:
Certification Number:

- Is there a Director-level security position within the organization?

Yes No N/A

- Do you have a person in charge of security in each of your locations?

Yes No N/A

- Do you have written procedures for security in each of your locations?

Yes No N/A

- Do you have written procedures for security for all supply chain partners?

Yes No N/A

- Do you have fencing around your property to prevent unauthorized access to your facility?

Yes No N/A

- Are you currently equipped to lock interior and exterior doors, windows, fencing and access gates?

Yes No N/A

- Are your buildings constructed with materials resistant to forced intrusion?

Yes No N/A

- Do you require formal identification for all visitors and vendors?

Yes No N/A

- Do you have a written procedure to document all visitors, vendors and drivers accessing your facility?

Yes No N/A

- Is your computer system protected against unauthorized access?

Yes No N/A

- Does your company conduct a security verification prior to employment and during the duration of their employment?

Yes No N/A

- Do you offer training on security awareness, security measures and related procedures?

Yes No N/A

- Do you have a code of conduct, including procedures to follow for breaches in security?

Yes No N/A

- Do you have a process in place to identify and resolve problems related to the security of your personnel?

Yes No N/A

- Do you have a formal process to prevent previous employees from accessing your facility?

Yes No N/A

- Do you have written procedures for the handling of full or empty trailers, containers and boxcars to eliminate waste?

Yes No N/A

- Do you have procedures in place to prevent freight without a manifest from entering your supply chain?

Yes No N/A

- Do you have procedures in place to assure that accurate manifests are available for Customs officials on a timely basis?

Yes No N/A

- Do you have procedures in place to identify and highlight over-shipments, short shipments or other delivery anomalies?

Yes No N/A

- Are all vehicles visiting your facility inspected upon arrival and departure?

Yes No N/A

- Do you keep records of all incoming and outgoing freight?

Yes No N/A

- Do you conduct unscheduled security inspections?

Yes No N/A

- Do you have a written procedure to control the issuing of security seals for export freight?

Yes No N/A

- Do you have procedures in place to verify the security seals on trailers, containers and boxcars compared to the documentation prior to opening the shipment?

Yes No N/A

- Is the visitor and employee parking area physically separated from the shipping & receiving areas?

Yes No N/A

- Is your facility well lit, both inside and outside, including the parking areas?

Yes No N/A

- Do visitors, employees and service personnel have unrestricted or unaccompanied access to your facility?

Yes No N/A

- Are the warehouse doors closed and locked when they are not in use?

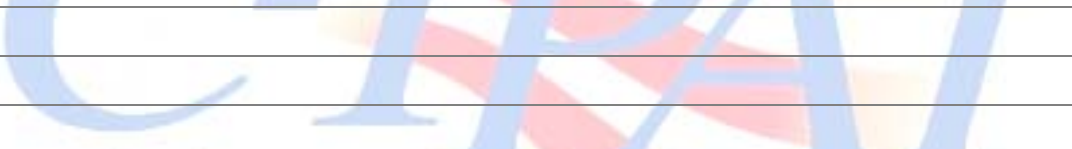
Yes No N/A

- Yes No N/A

- Yes No N/A

- Yes No N/A

- Yes No N/A

- 
- Customs-Trade
Partnership Against Terrorism

Date:

Title in block letter